

BIRMINGHAM AREA CABLE BOARD MEETING

Wednesday, March 15,2023 at 7:45 am

***Village of Beverly Hills

Council Chambers***

18500 W. 13 Mile Road

This meeting will be held IN PERSON

1. Roll Call
2. Approve Meeting Minutes for Cable Board Meeting of January 18,2023- M
3. Public Comments
4. PEG Grant Request-Birmingham Museum- M
5. Approval of BCTV Request to Allow Part-time Staff to Drive the Production Truck-M
6. Board Election for Treasurer-M
7. Committee Reports
 - a. Cable Action Committee
 - b. PEG Committee
8. Executive Director's Report
9. Provider Related Topics
 - a. Comcast
 - b. AT&T
 - c. WOW
10. BAPA/BAMA Report
11. Old Business
12. New Business
13. Public Comments
14. Board Comments
15. Adjourn

BIRMINGHAM AREA CABLE BOARD MEETING MINUTES – January 18, 2023

Gugni called the meeting of the Birmingham Area Cable Board to order at 7:45 AM. in the Village of Beverly Hills Municipal Building at 18500 W. Thirteen Mile Road.

Gugni welcomed the newest member of the Cable Board, D.E. Hagaman, representing Bingham Farms. All communities have representatives.

Present: Eick, Cleary, Shand– Birmingham
Gugni, Kamoo, Dobies, Henry– Beverly Hills
David – Franklin
Hagaman – Bingham Farms
Also Present: Gojcaj – Attorney for the Cable Board
Rota – Bloomfield Community Television
Absent: Abraham, Fenberg, Whittington

APPROVE MINUTES OF CABLE BOARD MEETINGS HELD November 16, 2022

Motion by Eick, seconded by Kamoo to approve the minutes of the Cable Board meeting on November 16, 2022.

Gugni added that Eick had made the original Motion to approve the minutes of the November 16, meeting.

Motion by Eick, seconded by Kamoo to approve the minutes of the Cable Board meeting on November 16, 2022, as amended.

Motion passed unanimously.

PUBLIC COMMENTS

None

APPROVAL OF PAYMENT OF ADMINISTRATIVE GRANTS

White explained the accounting method and calculation of Administrative Grants year ending 6/30/2022. She noted that Franklin was not included in the total Franchise Fees due to changes in its personnel and its late reporting to the auditors and, therefore, could not be included in the list of Allocation of Administrative Grants. Franklin’s payment will be made in 2023. Today the Board will be asked to approve payment adjustments of the 2023 to include Franklin’s 2022 allocation.

Gugni further detailed that Administrative Grants are equivalent to 95% of the funds between the Franchise Fee minus the Board Expenditures. Franklin has been notified that it would not be receiving a Grant this year.

Motion by David, seconded by Cleary to approve the Allocation of Administrative Grants to Birmingham, Beverly Hills and Bingham Farms as listed on the information sheet found in the Board’s packet.

Roll Call Vote

Eick Aye
Kamoo Aye
Henry Aye
Hagaman Aye
Shand Aye
Dobies Aye
David Aye
Cleary Aye
Gugni Aye

Motion Passed. (9-0).

APPROVAL OF ADJUSTMENT PAYMENTS OF 2023 ALLOCATION OF ADMINISTRATIVE GRANTS

White listed the adjusted amount for each community based on giving Franklin what it should have received this year.

Motion by David, seconded by Cleary to approve the 6/30/2023 adjusted amount for each community based on giving Franklin what it should have received on 6/30/2022.

Roll Call Vote

Kamoo Aye
Henry Aye
Hagaman Aye
Shand Aye
Dobies Aye
David Aye
Cleary Aye
Gugni Aye
Eick Aye

Motion Passed. (9-0).

APPROVAL OF PAYMENT FOR ADDITIONAL COSTS FOR UNIFORMS

Rota reminded the Board that in September it had approved the cost for new crew uniforms which have the BACB logo on them. The order was placed and the shirts received. However, additional larger shirts needed to be ordered for a few crew members. KTM LOGO GEAR LLC has quoted him \$267.84 for the new order which brings the total spent on uniforms to be \$2,039.79.

Motion by Eick, seconded by Henry to authorize the purchase of additional staff shirts per the quote #110202 from KTM LOGO GEAR LLC, dated 11/02/2022 and not to exceed \$270.00.

Roll Call Vote

Henry	Aye
Hagaman	Aye
Shand	Aye
Dobies	Aye
David	Aye
Cleary	Aye
Gugni	Aye
Eick	Aye
Kamoo	Aye

Motion Passed. (9-0).

COMMITTEE REPORTS

Cable Action Committee

In Abrahams's absence, Gugni stated there had not been a meeting last month and Abraham had not indicated that there was a need to have a meeting this month. White confirmed that.

PEG Committee

Kamoo stated there had not been a PEG meeting last month. However, since the last full Board meeting the Board has received a request for funds from the Birmingham Museum to update services and to stream some of their cultural content. The request was for a little over \$8,500. Kamoo gave a short summary of the list.

A PEG meeting will be held immediately following this one to address this request. White added that the Museum Director will be attending this PEG meeting.

EXECUTIVE DIRECTOR'S REPORT

White reported there were four (4) complaints this month, all of which she listed in her report. Complaint #1 was from a Birmingham resident who had concerns about a tree in a City-owned lot which was next to the resident's property. The tree had been knocked over and was laying on some cable lines. Comcast visited the site and determined that it would not affect the owner's service in the future. The resident was satisfied with the assessment. This complaint is closed. Complaint #2 came from a Beverly Hills resident (and Board Member) who needed assistance from the escalation team with a Comcast line which had been buried. This line still needed to be connected to the pole and the house. This matter was resolved and the complaint is closed. Complaint #3 is from a Beverly Hills resident who cannot find where to view the Beverly Hills Council meetings. Turned out the resident was getting the Bloomfield Hills and Bloomfield Township PEG channels rather than the BACB PEG channels. Comcast explained that the Beverly Hills community did not have an RDZ (regionally designated zone) in the video network

today and does not have a direct fiber source into any of their Headend from a community studio. White is reviewing this complaint with BCTV and will get back to the Board when it is resolved. This complaint is pending. Complaint #4 from a Birmingham resident concerned problems with his Comcast email. Because of this he has changed his email address, however he is concerned that he had not let some people know of this change. He wanted Comcast to set up a message letting anyone who used his old email address to receive a message, such as “undeliverable”. The escalation team resolved this matter. This complaint is now closed.

FINANCIAL

White provided the financial account balances for the MBS, Michigan United Credit Union and Beverly Hills as of December 31, 2022. This information, as well as BACB financial reports for December, 2022 will be emailed to the Board members. Hard copies were distributed to Board members at the meeting.

CHECK DISBURSEMENT

White wrote nine (9) checks since the date of the last meeting; of note, was for the Baldwin Public Library PEG Grant for tech upgrades for the J. Lloyd Room and the largest of which was to the Charter Township of Bloomfield for the BACB quarterly contract payment. Some checks were for the grants which had been approved.

At the request of Rick David, Franklin’s representative to BACB, White sent a letter to the providers requesting information for the subscribers regarding credits in the event of major outages. White received a response from Eric Woody, the new Manager of Government and Regulatory Affairs and summarized his response in her report. She will put the report on the BACB website.

Referring to the second bullet point in Mr. Woody’s response, David questioned if the three (3) days of area outages in August could be defined as “...non-disaster events or incidents...” and would qualify for a pro-rated credit? White will follow-up and specifically ask if and how it relates to the BACB communities.

PROVIDER RELATED TOPICS

a. Comcast

There was no representative present.

Gugni confirmed BACB has a new representative, Eric Woody. Since Gugni has never seen a representative from AT&T/Uverse/Direct TV or WOW, he suggested we extend an invitation to Mr. Woody to come to the BACB meetings.

b. AT&T/Uverse/Direct TV

There was no representative present.

b. WOW

There was no representative present.

BAPA/BAMA REPORT

Rota referred to his November 17, 2022 through January 18, 2023 memo to BACB, dated January 12, 2023. In his written report he listed all the regularly scheduled BAMA municipal meetings.

For the BAPA Programs, 24 individual producers and organizations programs were taped including, the Birmingham Concert, the BACB Winter Sports: Boys and Girls Hockey, and Boys Swim and Dive. Baseball and Softball and Girls and Boys Lacrosse will be in the Spring.

PRODUCER AND VOLUNTEER WORKSHOP

As always Rota encouraged the residents to participate in a Producer and/or Volunteer Workshop and/or have a tour of the studio. If interested, please call the studio at 248-466-7790 to set up a date and time for a one-on-one workshop. If you have any show ideas, please submit a proposal and attend a workshop on producing your own show.

Gugni stated that new members are always welcome to come to the studio for a tour. Rota stated he would give the new members business cards which have contact information on them. The production truck is housed in the garage and can be checked out.

OLD BUSINESS

There was none.

NEW BUSINESS

To clarify David's inquiry, White noted that the budget adjustment is always made at the end of the fiscal year based on what has been granted.

PUBLIC COMMENTS

There were none.

BOARD COMMENTS

There were none.

There being no further business, the meeting was adjourned at 8:09 AM.



DATE: December 21, 2022

TO: Cathy White, Executive Director, Birmingham Area Cable Board

FROM: Leslie Pielack, Museum Director, Birmingham Museum
Eric Brunk, IT Manager, City of Birmingham

SUBJECT: Podcast Project and Equipment Funding Request-Birmingham Museum

INTRODUCTION:

The Birmingham Museum is operated by the City of Birmingham with a mission to preserve and interpret Birmingham's history, and increase public awareness and access to its educational content and collection materials. In addition to reducing physical barriers to its grounds and buildings on site, the museum has been working to expand public access through virtual content as well as in-person visitors. These efforts have been increasingly successful in recent years, as the Birmingham Museum's public programs, online exhibits, and social media outreach has helped develop a more diverse audience with interest in Birmingham's local history and won the museum numerous awards. Older audiences actively engage in our Facebook and video lectures, while young students and families take advantage of our local history curriculum-based virtual tours and related historical content.

In the wake of the pandemic and resultant changes in lifestyle and learning preferences, the Birmingham Museum has identified an opportunity to offer local history content to those who prefer to stream content on their personal devices. This group, dominated by young people from ages 12-36, consistently utilizes podcasts for both entertainment and educational purposes. Because of the tendency for podcast audiences to listen to programs while doing something else (e.g. driving, cooking, etc.), they typically do not encounter our educational programs through our other media. However, culture-based programs (including those with historical content) can successfully meet this audience's needs if content is delivered in an interesting and informative way.

PROJECT OBJECTIVE:

The Birmingham Museum would like to build on the strength of its popular programs and community engagement by offering bi-weekly podcasts featuring the colorful people and cultural history of our area. Utilizing this media format will permit us to continue to fulfill our mission to share Birmingham's story with new audiences through an emerging form of public access. We would like to be as efficient as possible in developing, producing, and releasing regular content, which will require creating an on-site dedicated studio and acquiring the necessary equipment to produce a quality, professional product.

To this end, the Birmingham Museum has consulted with the City of Birmingham’s IT Department to determine the most appropriate and cost-effective approach to accomplish our objective. Their recommendations involve a one-time expense for a computer, accessory equipment, network access, and sound control materials for a 6’ x 6’ podcast studio at the museum. Projected costs reflect readily available, entry-level/standard equipment that will allow for the production of a quality podcast similar to many of those currently being produced in the market in this genre. Equipment costs also reflect municipal pricing advantages. Also included are staffing costs and a one-year subscription for ad-free distribution across multiple platforms of 24 episodes of 22-25-minutes each. Following these initial one-time costs, expenses for future years would be modest and could be funded through donations or through the City, and future equipment upgrades can be incorporated as needed. Access to the studio would also be available to other City of Birmingham departments for their future use in public communications.

Project expense summary is as follows (additional detail provided in attachments):

Equipment & furnishings for 6 X 6 studio (one time purchase)	
Podcast-quality Lenovo computer	\$ 2,620.18
Network cable installation	\$ 1,037.71
Rode complete studio kit	\$ 318.00
RodeCaster Pro Production audio mixer	\$ 438.37
Rode boom arm	\$ 129.00
Moukey Microphone isolation shield	\$ 28.10
Sound absorption blanket	\$ 39.99
Furnishings	
Desk, chair, & sound dampening mat	\$ 218.78
Project writing and production staff	
\$25/hr, 8 hrs/mo	\$ 2,500.00
Subscription costs	
Distribution/Hosting Platform, (Buzzsprout), \$12/mo	\$ 1,200.00
Total Project Costs	\$ 8,530.13

SUMMARY:

This project would help connect the Birmingham Museum in a unique way with a potentially broader and more diverse audience that currently does not benefit from the museum’s other outreach platforms, exposing them to local culture and history in a new and increasingly popular way. The museum’s success in providing creative and interesting content provides the foundation for expanding into podcasting as a format that appeals to young people as well as those who enjoy thought-provoking and culturally meaningful ideas. As a form of public access to educational and informational material, the City of Birmingham and the Birmingham Museum respectfully

request that the Birmingham Area Cable Board consider providing PEG grant funding to cover the cost in part, or as a whole, of this project.

ATTACHMENTS:

- Computer specifications, CDW-G quote
- Network cable installation estimate, Phoenix Communications quote
- Equipment/product descriptions and listings with costs
- Buzzsprout podcast hosting and distribution subscription service description and quote

Respectfully submitted,



Leslie Pielack, Museum Director
City of Birmingham/Birmingham Museum



Eric Brunk, IT Manager
City of Birmingham



Thank you for choosing CDW-G. We have received your quote request. | [View in browser](#)

[Hardware](#) [Software](#) [Services](#) [IT Solutions](#) [Brands](#) [Research Hub](#)

Review and Complete Purchase

Eric Brunk,

Thank you for considering CDW-G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

[Convert Quote to Order](#)




Shipping Delays:

While CDW is processing orders normally without disruption and our Distribution Centers are operating as expected, **ongoing global supply chain challenges may cause order delivery delays.**

[Learn More](#)

Quote #	Quote Date	Quote Reference	Customer #
1C9BZJC	12/9/2022	PODCAST LAPTOP - MUSEUM	5969901

Order Details

Item	Qty	CDW #	Unit Price	Ext. Price
 Lenovo ThinkPad P16 Gen 1 - 16" - Core i9 12950HX - vPro Enterprise - 16 GB Mfg. Part#: 21D6008NUS Contract: Michigan Master Computing-MIDEAL (071B6600110)	1	7064357	\$2,620.18	\$2,620.18

Subtotal	\$2,620.18
Sales Tax	\$0.00
Grand Total	\$2,620.18

Purchaser Billing Info	Deliver To
Billing Address: CITY OF BIRMINGHAM 151 MARTIN ST PO BOX 3001 BIRMINGHAM, MI 48009-3368 Phone: (248) 530-1850	Shipping Address: CITY OF BIRMINGHAM - IT DEPARTMENT ATTN:ERIC BRUNK 151 MARTIN STREET BIRMINGHAM, MI 48009 Phone: (248) 530-1850 Shipping Method: UPS Ground (1- 2 day)



16017 Leone Dr
 Macomb, MI
 48042

Date	Invoice #
6/2/2022	0000016477

Bill To
City Of Birmingham 151 Martin St. Birmingham, MI 48009

Ship To
City Of Birmingham - Museum 556 W Maple Rd Birmingham, MI 48009

P.O. Number	Terms	Due Date	Account #	Customer #	F.O.B.	Project
Verbal	Net 30	7/2/2022		1705	PCC	

Quantity	Description	Price Each	Serviced	Amount
4.5	Labor	99.00		445.50
4.5	Labor - 2nd Tech	99.00		445.50
2	TRIP CHARGE	45.00		90.00
108	Cat5e Plenum per foot	0.38		41.04
1	RJ45 Dual Port Biscuit (Doghouse)	4.49		4.49
2	RJ45 Jack	5.59		11.18

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Subtotal	\$1,037.71
Sales Tax (0.0%)	\$0.00
Total	\$1,037.71
Payments/Credits	\$0.00
Balance Due	\$1,037.71

Phone #
586-992-0700



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Rode RODECaster Pro Podcast Production Studio & Amazon Basics XLR Male to Female Microphone Cable - 6 Feet, Black

Visit the Rode Store

★★★★★ 1,611 ratings | 140 answered questions

Bundle Price: **\$438.87** ✓prime

Don't forget to checkout with Pay by Invoice - with no interest or fees.

style: **Production Studio + Cable**

Production Studio +...	Production Studio	Production Studio +...
\$438.87	\$428.95	\$477.95

- Product 1: Whether you are new or a seasoned broadcast pro, the RODECaster Pro Podcast Production Studio is all you will ever need
- Product 1: 4 high-quality mic channels power studio condenser mics and conventional dynamic mics and feature automatic level setting and one-touch recording to a microSD card
- Product 1: 8 programmable sound effects pads allow instant triggering of SFX, music, and more; record audio direct to the pads from any input or add files from your computer
- Product 1: Interview remotely by simply connecting your phone via Bluetooth or with a TRRS cable; automatic "mix-minus" audio prevents echo being heard by callers
- Product 2: Microphone cable for studio recording and live sound
- Product 2: High-quality XLR male and female connectors; 3-pin XLR male to XLR female
- Product 2: Protective metal housing; flexible PVC jacket with 6.0mm outer diameter
- Product 2: All copper conductors and inner copper spiral shielding; shielded cable reduces interference and excess noise

Report incorrect product information.



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Rode Complete Studio Kit with The NT1 and Ai-1 & Audio-Technica ATH-M20X Professional Studio Monitor Headphones, Black

[Visit the Rode Store](#)

★★★★★ 1 rating

Bundle Price: **\$318.00** ✓prime

Don't forget to checkout with Pay by Invoice - with no interest or fees.

Style: Pack + Headphones, Black

Pack \$269.00 ✓prime	Pack + Headphones, Black \$318.00 ✓prime
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Brand	Rode
Compatible Devices	Personal Computer
Connectivity Technology	Usb
Operating System	Windows
Audio Input	USB

About this item

- Product 1: Includes the RODE AI-1 USB Audio Interface - adds studio-quality input and output capabilities to your computer
- Product 1: Includes RODE NT1 - 1" diaphragm condenser microphone
- Product 1: Includes SM6 shock mount, pop-shield, RODE XLR cable, USB-C/A cables, and power - 48V phantom power
- Product 1: Neutrik combo jack - 3-pole XLR mic input & 1/4" instrument jack
- Product 2: Advanced build quality and engineering Designed for studio tracking and mixing
- Product 2: 40 millimeter drivers with rare earth magnets and copper clad aluminum wire voice coils
- Product 2: Tune for enhanced low frequency performance
- Product 2: Circumaural design contours around the ears for excellent sound isolation in loud environments



Roll over image to zoom in



Rode PSA1+ Pro Studio Boom Arm for Podcasting and Streaming with StreamEye Polishing Cloth

Visit the Rode Store

★★★★★ 94 ratings

Price: **\$129.00**

Don't forget to checkout with Pay by Invoice - with no interest or fees.

Color	Black
Brand	StreamEye
Material	Neoprene
Item Weight	1.2 Kilograms
Item Dimensions LxWxH	22 x 10 x 6 inches

Report incorrect product information.



2 VIDEOS



Moukey Microphone Isolation Shield, Foldable Mic Shield with Triple Sound Insulation, Reflection Filter with 3/8" and 5/8" Mic Threaded Mount for Recording Studio, Podcasts, Singing, and Broadcasting

Visit the Moukey Store

★★★★★ 1,897 ratings | 37 answered questions

Amazon's Choice for "reflection filter"

List Price: ~~\$50.99~~

Business Price **\$28.10** ✓prime

FREE Returns

You Save: **\$22.89 (44%)**

Coupon: Apply 15% coupon Terms

Don't forget to checkout with **Pay by Invoice - with no interest or fees.**

Size: **M(17.8"x12.8")**

M(17.8"x12.8")
\$28.10
✓prime

L(29.9"x12.8")
\$49.99
✓prime

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- **【Eliminate Noise Interference】** Moukey microphone isolation shield has REFLECTIVE & FILTER & ABSORBING layers, the inner layer is made of high-density acoustic foam that eliminates audio wave bounces back and interference effectively, works well to reduce ambient sound and give you clean recordings.
- **【Easy to Use】** Only take minutes to unfold this recording sound shield, which can be fixed on a desktop or tabletop for live broadcast, and also can be mounted to a microphone stand for your professional recording. Suitable for daily work, personal creation, recording studio, radio station.
- **【Foldable & Adjustable】** Our vocal isolation shield is composed of 5 panels, and the foldable design allows you to be very flexible whether you are storing or carrying it out. It is easy to adjust the arch design, enables angle adjustments for optimal sound insulation ensures the highest quality recordings.
- **【Durable & Safety】** The back panel of our sound shield is constructed out of strong and durable ABS material to ensure sturdiness, and long lasting performance. The support points of the acoustic panel are of the non-slip design, so there is no need to worry about tipping over with a light touch.
- **【Universal & Compatible】** Metal 3/8 conversion 5/8 nuts are provided, which are compatible with most microphone stands and shock mounts. No more worry about compatibility.



FILMCRAFT Studio Blanket 80" by 72" with Grommets, Non-Woven Fabric, Black - Sound Dampening, Studio Gear Protecting Moving Blanket

Visit the Filmcraft Store

★★★★☆ 147 ratings | 20 answered questions

List Price: ~~\$49.99~~

Price: **\$39.99**

You Save: **\$10.00 (20%)**

Buy more, 6 units

save more: **\$35.99** **LOWEST PRICE**

Save 28%



Don't forget to checkout with Pay by Invoice - with no interest or fees.

- Blocks Unwanted Light
- Provides Insulation
- Protects Set Pieces



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[VIEW IN YOUR ROOM](#)



EUREKA ERGONOMIC 47 Inch Teak Home Office Computer Desk, Simple Modern Sturdy Work Study Writing PC Gaming Table for Large Space Adults Teens Kids Sewing Bedroom Kitchen Dining Room, Black Metal Legs

Visit the EUREKA ERGONOMIC Store

★★★★★ 837 ratings

List Price: ~~\$122.99~~

Business Price **\$78.97** ✓prime

FREE Returns

You Save: **\$44.02 (35%)**

Buy more, 10 units

save more: **\$75.02** **LOWEST PRICE**

Save 39%

Don't forget to checkout with Pay by Invoice - with no interest or fees.

Color: **Teak & Black**



Size: **47 Inch**

47 Inch	39 Inch	55 Inch	31.5"
\$78.97	See available options	See available options	See available options

Brand	EUREKA ERGONOMIC
Shape	Rectangular
Desk design	Computer Desk
Product Dimensions	24"D x 47"W x 30"H
Color	Teak & Black
Style	Modern

See more

About this item

- **HEALTHY DESKTOP PANELS:** EPA CARB PhaseII & CP65-certified material protects your home from formaldehyde exposure. Beware: products with extremely low prices probably are below standard with a high formaldehyde exposure that can cause asthma and even cancer!
- **ULTRA STURDY STRUCTURE:** Stable Structure with thicker panel and carbon steel frame offers excellent impact resistance and weight capacity of up to 120 LBS for safety of family with playful kids. All products covered by Commercial General Liability.
- **EASY ASSEMBLY:** Pre-Formed Rectangle Frame for quick & accurate connection between desktop and legs within 15-minute. Internal Triangle Reinforcement Support offers ultra-stable performance with invisible design that takes up little space of leg rest.
- **WIDE DESKTOP DESIGN:** Desk Size of 47"(W) * 24"(D) * 30"(H) provides ample space for working, studying, gaming, etc. | Practical Design: Double cable management holes make workstation tidy easily; Protective leg pads is adjustable in 10-MM to keep desk stable even on uneven floor.
- **Worryless After-Sales:** 100% Money-Back within 30-DAYS. Our local customer service team supplies reliable help you may need in 24H. Please feel free to contact us without hesitation if there is any question about our products.



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Office Chair, Desk Chairs Mesh Computer Desk Chair with Wheels Ergonomic Office Chair Height Adjustable Swivel Task Chair with Mid Back, Flip-up Arms and Lumbar Support, Black

Visit the JHK Store

★★★★★ 20 ratings

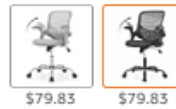
Price: **\$79.83**

FREE Returns

Coupons: Apply 5% coupon Terms

Don't forget to checkout with Pay by Invoice - with no interest or fees.

Color: **Black**



Assembly options: **Expert assembly of 1 chair** | See more options for alternative quantities More options

Without expert assembly Expert assembly +\$60.00 per unit

See more

Color	Black
Brand	JHK
Product Dimensions	19.2"D x 19.6"W x 39.7"H
Style	Modern
Special Feature	Adjustable Height, Arm Rest, Ergonomic, Rolling, Swivel, Seat Lock

About this item

- **[Ergonomic Chair]** The design of this home office desk chair completely adopts human body engineering principle, and the backrest and lumbar support fit snugly into the curve of your back. The wear-resistant mesh fabric keeps air circulation to avoid sweating and sticking. The soft widened seat(19.7") of the chair is filled with high-density rebound foam, keeping good elasticity after long sitting.
- **[90° Flip Up Armrest]** A thickened, wider and breathable padding covers the flip up arms of office chair, maximizing the comfort of the forearm and elbow. 90° flip up armrest office chair, not only will save us more space, but also will avoid the bump between the desk and reclining office chair, to enhance the life of mesh chair. Suitable for office, living room, study room, meeting room, etc.
- **[Meeting Various Needs]** To meet different users' needs, the height of this ergonomic office chair can be adjusted from 17.9" to 21.9". Turn the tension adjustment to switch from the working mode of fixing the back of the chair to the easy rocking mode. The rocking function can adjust and lock the angle from 90°-120° according different sitting positions. Multiple adjustments help you find the most comfortable position in this swivel chair and work comfortably without causing pain.
- **[Sturdy Construction]** The durable metal bases and gas lifts is strictly BIFMA compliant, capable to 270 LBs, providing support and safe for long-term use. 5 casters of this comfortable office chair can 360 degree swivel which is easy for you to move around quickly and quietly while not disturbing your mind at work. Moreover, the casters do not damage the floor, making them very suitable for use in the office.
- **[Save Time in Assembly]** It takes 10-15 minutes to complete the installation of executive office chair. The package comes with hardware and accessories inside, as well as installation tool and manual. Our service team will also offer support for you in 24 hours, just contact us via Amazon [Your Account]-[Your orders]-[Contact Seller].



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Product Energy Guide

Industrial 3 Way Dimmable Touch Control Desk Lamp with 2 USB Ports & AC Outlet Bedside Nightstand Reading Lamp Flexible Head Farmhouse Black Table Lamp for Office Bedroom Living Room Bulb Included

Visit the BesLowe Store

★★★★★ 827 ratings | 18 answered questions

Amazon's Choice for "office desk lamp"

Was: ~~\$29.98~~

Business Price ~ **\$29.97** ✓prime

FREE Returns

Don't forget to checkout with Pay by Invoice - with no interest or fees.

May be available at a lower price from other sellers, potentially without free Prime shipping.

Style	Farmhouse
Brand	BesLowe
Color	Black
Product Dimensions	5.91"D x 5.91"W x 16.14"H
Special Feature	3-way, dimmable

About this item

- 💡 **[3-Way Dimmable Touch Control Table Lamp]** The desk lamp offers 3 brightness options (low, medium, high) to meet your needs at different time of the day. Super cool touch feature allows you to turn on/off the light and adjust the brightness level by tapping anywhere of the lamp base or stem. Easy to use for all, even for teens and elders. Perfect gift choice for graduation, festivals, birthday and housewarming.
- 💡 **[Black Metal Desk lamp with 2 USB Ports and 1 AC Outlet]** The industrial table lamp comes with two USB fast charging ports(5V/2.1A) and one 2-prong AC outlet(120V), which are available for use whether the light's on or off. Super convenient for you to charge your cellphone, iPad, Kindle, diffuser, Apple Watch, tablet and other small devices. Save you from the trouble of not having enough wall sockets to charge multiple devices at the same time.
- 💡 **[5000K LED Edison Bulbs Included]** A free LED Edison bulb is included in the package to save you the hassle of finding compatible one. The color temperature of the LED light is 5000k, similar to natural daylight, offering you enough brightness for illumination while working, reading or studying.
- 💡 **[330°Adjustable Head]** Featuring highly flexible lamp head, this dimmable desk lamp is a perfect task light with multiple light angles available for optimized lighting.
- 💡 **[Minimalist Table Lamp]** Built with rust-proof metal body in black finish and complemented by golden accents, this minimal lamp blends effortlessly into any space like bedroom, living room, office, guestroom, dorm, etc. It's aesthetically appealing and adds style to your place even with light off.



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Office Chair Mat, 55"x35" Desk Chair Mat for Home Office Hardwood Floor, Upgraded Version - Computer Gaming Rolling Chair Mat, Multi-Purpose Low-Pile Floor Protector(Dark Gray)

Visit the FMVIOL Store

★★★★☆ 1,343 ratings

Amazon's Choice for "office mat"

List Price: ~~\$39.99~~

Price: **\$29.99** ✓prime Same-Day

FREE Returns

You Save: **\$10.00 (25%)**

Buy more, 3 units
save more: **\$29.09**

Save 27%

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Color: **Dark Gray**



\$33.99

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\$29.99

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\$31.99

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Material	Polyester
Brand	FMVIOL
Size	55 inches x 35 inches
Color	Dark Gray
Style	Modern
Shape	Rectangular
Product	55"L x 35"W x 0.16"Th
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Buzzsprout

RATING: ★★★★★ 4.75 (749)

[Overview](#)

[Reviews](#)

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About Buzzsprout

Buzzsprout is a cloud-based podcast hosting solution that helps businesses create and publish podcasts across various streaming platforms. Professionals can upload audio files on the platform and schedule episodes on specific dates according to requirements.

Buzzsprout allows organizations to embed a podcast player on the website, which can be used by subscribers to listen and share episodes across their social media platforms. Managers can list and stream episodes across various podcast directories such as PocketCasts, Google Podcasts, Spotify, Stitcher and more. Additionally, it lets users transcribe audio files and include timestamps in podcasts.

Buzzsprout enables businesses to monitor the performance of episodes based on specific geographical regions and track the total number of episode downloads or other metrics via actionable analytics. Pricing is available on monthly subscriptions and support is extended via documentation and other online measures.

Buzzsprout Pricing

Buzzsprout is available across 4 pricing plans, as outlined below: 2-hour uploads: Available for free 3-hour uploads: \$12 per month 6-hour uploads: \$18 per month 12-hour uploads: \$24 per month

Starting price:	\$12.00 per month
Free trial:	Not Available
Free version:	Not Available

Simple pricing

No credit card required. Cancel anytime. No contracts.

Free	\$12 /month	\$18 /month	\$24 /month
Upload 2 hrs Each Month	Upload 3 hrs Each Month	Upload 6 hrs Each Month	Upload 12 hrs Each Month
Episodes Hosted for 90 days Limited to 2 hours each month No overages	Episodes Hosted Indefinitely Upload more content for (\$4 per hour)	Episodes Hosted Indefinitely Upload more content for (\$3 per hour)	Episodes Hosted Indefinitely Upload more content for (\$2 per hour)
<ul style="list-style-type: none">* Ads on Podcast Website✓ Advanced Stats✓ Unlimited Team Members✓ Upgrade to Remove Ads	<ul style="list-style-type: none">✓ Advanced Stats✓ Unlimited Storage✓ Unlimited Team Members✓ Import Podcast for Free	<ul style="list-style-type: none">✓ Advanced Stats✓ Unlimited Storage✓ Unlimited Team Members✓ Import Podcast for Free	<ul style="list-style-type: none">✓ Advanced Stats✓ Unlimited Storage✓ Unlimited Team Members✓ Import Podcast for Free
Magic Mastering not available on free plans	Add Magic Mastering for \$6/month	Add Magic Mastering for \$9/month	Add Magic Mastering for \$12/month
Get Started Free	Get Started Free	Get Started Free	Get Started Free

MEMORANDUM

DATE: March 9, 2023
TO: Board Members
FROM: Cathy White
Re: Monthly Report

CUSTOMER COMPLAINTS

We have received six (6) complaints since the date of my last report. Complaint No. 2023-2 was filed on behalf of a Franklin resident who was having issues with Channel 17 (school channel). He could get video but no audio on that channel. He also was seeking billing credit for service issues with his secondary box. Comcast's headend team was able to identify that the issue with the audio was due to the channel provider. They were able to work with the provider to get the audio restored for Channel 17. A credit of \$60 was also applied to his account for the service issues on his secondary box that he had expressed concerns about. This complaint is now closed.

Complaint No. 2023-3 was received from the Property Manager of Williamsburg of Birmingham Condominiums. He indicated that there were Comcast lines that needed to be relocated that were running across porches in backyards and another line in the rear that was running across a sidewalk and was a trip hazard. A Comcast crew has determined that the line is not a trip hazard because it is under the customer's welcome mat and due to Michigan's frost law, cannot be buried until after April 1, 2023. This complaint is closed.

Complaint No. 2023-4 was submitted on behalf of an elderly customer who requested a service call to get WOW to move a modem connection (hard line) from one room to another. She was unhappy with the technician who drilled through her ductwork and was very rude to her. After he left, she had no internet and cable TV service and only an intermittent hard line service that was not reliable for any kind of medical emergency. This complaint has been resolved. Service was restored the same day that the complaint was submitted to WOW and the hole was patched. WOW has agreed not to charge her for the latest visits. This complaint is now closed.

Complaint No. 2023-6 was received from a Birmingham resident that wanted a downed line that a service agent had put on the ground and wrapped around trees in his backyard to be removed. Comcast cleaned up the cable and attached it properly to the pole. The technician informed the customer that the other line belonged to WOW that was cut and laying on the ground from the strand that had been disconnected. As a courtesy and at the request of the homeowner, the Comcast technician removed the WOW line but informed him that going forward the other utilities are responsible for any other lines on the ground. This complaint is now closed.

Complaint No. 2023-7 was received from a Beverly Hills resident who has a problem with her DVR not recording properly and her TV rebooting itself several times per day. In addition, she cannot get HBO Max without signing in again and her TV picture goes in and out and blurs. A service call was scheduled, and this complaint is closed.

Complaint No. 2023-8 concerns a wire down on a Birmingham resident's property. It was not clear which provider owned the line so the complaint was sent to both Comcast and AT&T. A Comcast technician has since confirmed that the line is owned by AT&T and we are awaiting an update from AT&T. This complaint is pending.

FINANCIAL

The account balance for the MBS, Michigan United Credit Union and Beverly Hills accounts as of February 28, 2023, will be e-mailed to all Board members, as well as BACB financial reports for the month of February 2023. Hard copies of these documents will also be distributed to Board Members at the meeting.

CHECK DISBURSEMENT

Three (3) checks have been written since the date of our last meeting as follows:

1. Charter Township of Bloomfield (Visa-phone & Chamber membership): \$296.67
2. Charter Township of Bloomfield (Quarterly contract payment): \$77,075.00
3. Charter Township of Bloomfield (Communications expense): \$944.22

ADDITIONAL NOTES

1. According to the Detroit Free Press on February 1, 2023, the number of Michigan cable subscribers continued to decline in 2022 as more customers switched to online streaming services. A press release from the Michigan Public Service Commission stated that cable subscribers plummeted by 151,218 since 2021 with a total of 1,477,202 customers. The reduction of subscriptions has been a steady trend since 2016 except for

a slight increase in 2021. With the decline in subscriptions came a significant increase in customer complaints. The MPSC saw a 46% increase in complaints between 2021 and 2022, going from 893 complaints to 1,305 complaints.

2. A Franklin resident submitted a question regarding whether there is any way to prevent Comcast service outages in the event of a power outage. According to our Comcast representative, their headends also lose power when DTE goes out. He stated that they power those with generators but a house would need to use a generator to power the home to make the modem work. The good news is that in the future Comcast is coming out with storm-ready WIFI that is backed by a wireless connection, unlimited data and a battery backup. He was not sure when Comcast would be rolling it out to everyone, but they announced it, and it is on their website here: <http://www.xfinity.com/10g>
3. The Annual Report for 2021-22 has been finalized and a copy is attached to this report for your review. It will also be sent to all four communities for their information.

BIRMINGHAM AREA CABLE BOARD
ANNUAL REPORT
FISCAL YEAR 2021-22

Submitted By:

Cathy K. White

Executive Director

December, 2022

CABLE BOARD MEMBERS

As of December 31, 2022

BIRMINGHAM

Michael Fenberg-Treasurer

David Eick- Vice Chair & Personnel Committee Chair

George Abraham- Cable Action Committee Chair

Donovan Shand

Jim Cleary

Vacant

Vacant

FRANKLIN

Rick David

BEVERLY HILLS

Christopher Dobies

Gilbert Gugni- Chairman

Shane Henry

Ray Kamoo- Secretary & PEG Committee Chair

BINGHAM FARMS

D.E. Hagaman

Introduction

Each year upon the completion of the BACB annual audit, prepared by Plante & Moran, PLLC, we submit an update to our four community members: Birmingham, Beverly Hills, Franklin and Bingham Farms. The purpose of this annual report is to keep these communities apprised of the work of the BACB during the previous calendar year.

As Chairman of the BACB I am pleased to report that during the previous year we have continued to perform our mandated duties with great pride and distinction. Franchise fees have been timely paid to the community members in the form of administrative grants. Grant requests have been received and moved upon in a speedy and effective process. All complaints received from residents regarding service from the three providers (Comcast, AT&T and WOW) were resolved expeditiously, primarily due to the efforts of the BACB's Executive Director, Cathy White.

By the end of this reporting period, all twelve positions of the BACB were filled for the first time since prior to the start of the pandemic. These twelve individuals are highly motivated to continue the duties and responsibilities of the BACB in a professional manner. I am very confident that this will occur.

Gil Gugni
Chairman, Birmingham Area Cable Board

BCTV Contract

The contract with BCTV for public and governmental programming, which originally expired on June 30, 2019, has been extended until December 31, 2026. Carrie LeZott currently serves as Director of Cable and Community Relations and Greg Black currently serves as manager. The cost for BACB production and associated services in FY 2021-22 was \$262,350.00. BCTV has been taping three additional Birmingham public meetings: the Board of Zoning Appeals, the Advisory Parking Committee and the Multi-Modal Transportation Board. In addition, we utilize PEG funds for BCTV to tape local high school sports events.

Board Committees

The Board has three standing committees: PEG (Public Educational Governmental), CAC (Cable Action) and Personnel committees.

PEG Committee

The PEG Committee is charged with oversight and development of programming on the public access and governmental channels as well as reviewing proposed grants for PEG infrastructure. Ray Kamoo is the Chairman; membership is open to any Board member, and representatives of BCTV and the Birmingham Public Schools participate on a regular basis. Live broadcast, as well as rebroadcast, of local governmental meetings continues on the Governmental channel. The Public channel provides opportunities for local citizens to produce their own programs, as well as to broadcast/rebroadcast parades, lectures, concerts and other events of community interest. The rebroadcast of Groves versus Seaholm athletic contests, both boys and girls, is now in its ninth year and is an especially popular undertaking. Comprising its contribution to the "E" in PEG, the Cable Board has made significant contributions to help fund the broadcast infrastructure for the Birmingham Public Schools and, specifically, the Birmingham Public School Education and Administration Center. We are actively

seeking new PEG grant requests to include community equipment upgrades and enhancements to the school facilities within our footprint.

CAC Committee

The Cable Action Committee was formed to follow up on Board initiatives and cable provider commitments at the monthly meetings and drive special projects. Subscriber complaints are reviewed, and legal/legislative issues and new initiatives are discussed. George Abraham is the Chairman. Discussions involved PEG and municipal support services grants, financial matters, cable TV industry developments, review and improvement of the new BACB website, FCC rule-making proceedings and long-term planning. We are continuing to expand our outreach to assist more members of the community in resolving customer service issues.

Personnel Committee

The Personnel Committee was formed to address personnel issues, fill Board vacancies and complete performance evaluations of the Executive Director. David Eick is the Chairman. The Personnel Committee met in May of 2022 to conduct the annual review of the Executive Director's job performance.

Audit

Plante & Moran, PLLC conducted the annual audit of Board financial operations. The audit included a review of the financial activities performed by Beverly Hills, which acts as the BACB fiduciary agent. The audit also reviewed activity on the Michigan United Credit Union (designated funds to purchase capital equipment for PEG-related activities) and our Multi Bank Securities account (institutional investments). The Independent Auditor's Report indicated that the BACB's financial statements received an unmodified audit opinion for 2021-2022, which is the highest level given.

Grants

The Board paid a total of \$3,158.00 in grants during the fiscal year. This amount includes a municipal support services grant to the Franklin Bingham Fire Department in the amount of \$2,699. A PEG grant was awarded to the Village of Beverly Hills for work done by a contractor (Advanced Lighting & Sound) to enable hybrid meetings to be conducted as a result of the global pandemic.

In addition, Administrative Grants from franchise fees, per our Interlocal Agreement, were also returned proportionally to each BACB community.

Complaints

Written complaints to the BACB decreased in FY 2021-22. There were approximately 28 formal complaints, compared to 40 complaints the previous year. Our Executive Director accepts all calls and website complaints including informal actions wherein residents decline to record formal action. Complaints involved pricing/billing, poor service, service interruptions, long wait times on Comcast 1-800 numbers, calls being shifted overseas, missed appointments (without compensation) and downed/unburied wires in the rights-of-way. Subscribers are still encouraged to call their provider first to try to resolve disputes. The BACB continues to accept and process complaints from our residents. We

have streamlined the escalation process. WOW!, Comcast and AT&T have escalation teams to promptly deal with residents' problems and are often resolved within 24 hours.

The Michigan Public Service Commission also addresses complaints against cable providers (as well as disputes between local units of government and cable providers). The MPSC process is rather difficult and time-consuming for residents; the BACB, however, continues to address all local complaints immediately.

Fiscal Year Budget

The Board is expected to receive \$688,005.00 in franchise and PEG fees this upcoming fiscal year. This includes \$248,005.00 in franchise fees and \$440,000.00 in PEG fees. PEG fees are designated funds and may only be used for purchase and maintenance of capital equipment.

Bloomfield Community Television

Memorandum

Bloomfield Township

To: BACB

From: Steve Rota

Subject: Report January 19, 2022 through March 15, 2023

Date: March 9, 2023

Cc: Greg Black; Cathy White; Gil Gugni, Ray Kamoo, Carrie LeZotte

BAMA Programs

During this time period we've completed all regularly scheduled municipal meetings, which include: the BACB meeting, Baldwin Public Library Board and Trust meeting, The Village of Bingham Farms meeting, The Village of Beverly Hills Council meeting, The Village of Franklin Zoning, Council, Planning and Historic meetings, The City of Birmingham's, Commission, Planning Board, Parks and Rec Board, Zoning Board of Appeals, Historic Board and Design Review Board, the Multi Modal Meetings.

BAPA Programs

From BACB area individual producers and organizations, we've taped 32 programs.

- ❖ Birmingham Concert Band.
- ❖ BACB Sports Swim and Dive.
- ❖ BACB Sports Girls Hockey.
- ❖ BACB Sports Boys Hockey.
- ❖ Lady Bosses a new Podcast/VODcast Series.
- ❖ Birmingham Youth Assistance 40th Annual Kids Dog Show.
- ❖ Birmingham Bloomfield Community Coalition the Truth and Consequences of Vaping Lecture.
- ❖ Birmingham Bloomfield Chamber Economic Forecast.
- ❖ Birmingham Bloomfield Chamber Real Estate Forecast.
- ❖ Spectrum Orchestra.
- ❖ The Community House Bates Street Awards Ceremony.
- ❖ Managing the Problems of Daily Living hosted by Linda Sircus.
- ❖ Two Birmingham Musicale.
- ❖ Three Lunch and Learn Lecture.
- ❖ Four Sparkle hosted by Betsy Leboe.
- ❖ Five Eye on Oakland hosted by Chuck Moss.
- ❖ Six Michigan Entrepreneur hosted by Tara Kachaturoff.

PRODUCER WORKSHOP

We are offering a one on one session for those who are interested in producing their own show and to those who want experience behind the scenes. Please call 248-433-7790 and we can schedule a date and time with you.

BACB SPRING SPORTS COMING UP IN APRIL AND MAY

Baseball, Softball, Girls Soccer, Girls Water Polo, Boys and Girls Lacrosse.

THE VILLAGE OF FRANKLIN

The Village of Franklin would like their Council meetings to go Live through their Facebook page. I have been working with them on this request. On Monday, March 13, 2023 they will vote on this agenda item. I will have their answer for you at our BACB meeting.